



PARENT & FAMILY NEWSLETTER

Message From the Vice President for Student Development & Dean of Students

I sent a message to all students Monday, Sept. 14 welcoming them back to campus and congratulating them on making it through opening, orientation and the first week of classes. I thanked them for their patience as we've all adapted to this new learning and living environment and I thank YOU as well. Despite our extensive planning and preparation, we are still figuring this out together.

I have been working with the Student Development team to continue to engage students, including our remote students. In that vein, the 2020 Virtual Mountain Day Challenge kicked off Sept. 9; it's not how we would prefer to celebrate this annual tradition but we are adapting.

The Activities Fair is another way we connect students to academic clubs and interest groups; this year's virtual event was well attended. If your student was unable to attend or would like more information, please have them contact activities@colby-sawyer.edu. We are asking that club activities and meetings include a virtual component, so that all students can participate as they feel comfortable.

Other regular events from the Campus Activities Office include:

- *Trivia (every other week)*

- *Films (every other week – due to streaming rights, we are not able to screen films via Zoom or live feed)*
- Wacky Bingo (monthly)
- Hot Wings/Hot Topics film and discussion (monthly)

Resident Assistants (RAs) are connecting with students one-on-one and holding regular hall meetings via Zoom. Programming will be via Zoom and we are encouraging residents to attend campus wide events.

Coaches and athletic trainers created a three-phased return to play plan for student athletes. Each phase is two weeks and begins with strength and conditioning work in phase one, progresses to small group practices with little to no shared equipment and, in the final phase, teams will be engaged in close to their “normal” practice way.

The college has worked to plan events and activities that allow for fun and safe engagement. I hope to see all students participate in them!

COVID-19 and Testing

We completed the second round of testing [more than 1,700 tests total yielded only two positive results]. We utilized pool testing for our second round, which means we grouped students by residence hall, assigned them a day and gave them a 150-minute time period to come to the Quad for a saliva test. These pools were sent to a lab at Dartmouth-Hitchcock. If anyone in the pool were to test positive, the entire pool would be asked quarantine and retest individually. This form of testing is less invasive and the students have been very patient and compliant. We will continue with random surveillance testing for the rest of the semester.

We continue to educate students, faculty and staff on our COVID-19 policies and expectations. We launched a Moodle training site that we asked all students to complete. Other educational tools include a marketing campaign with posters, videos and social media.

I communicated to students my appreciation to those who have been abiding by Colby-Sawyer College’s [COVID-19 policies](#). Those who fail to comply with these

policies are placing everyone at risk, and potentially risking Colby-Sawyer's ability to complete the semester in a face-to-face living and learning environment.

Students who are found responsible for excessively exceeding occupancy limits, not wearing masks, not physical distancing, etc., may be removed from campus housing and/or be asked to leave campus for the remainder of the semester. And, if a residential student, such acts could result in the forfeiture of room and board fees (similar to our policy on conduct violations that result in removal from housing). Depending on the policy the student is alleged to have violated, students may also be required to quarantine for 14 days or until they produce a negative test result; this is not intended as a sanction but rather a safety measure to curb any potential spread of the virus.

I know some of you have written to express concern and ask what we are doing to ensure students are abiding by the policies. I wanted to let you know what we have been communicating and what we are enforcing.

I thank you again for your assistance and patience and wish you a safe and healthy fall.

Sincerely,

Robin Davis

Robin Burroughs Davis, JD

IMPORTANT INFORMATION FROM STUDENT SUCCESS AND RETENTION

Your student might be experiencing a range of emotions as this new year begins. Hopefully they feel excitement about great friends, events and engaging classes. And it's also common to feel anxiety about starting something new, being away from home or taking new safety precautions. You can help them, even from afar, to be successful as they start this new kind of academic year.

1. Remind students to check their Moodle course sites and Colby-Sawyer email address daily so they don't miss important communications.
2. Encourage students to use the resources available to help them build their education, such as the Student Learning Collaborative, Access Resources, professors' office hours, advisors, librarians, Baird Health and Counseling, Peer Mentors, etc.

3. Send care packages rather than inviting them home. This helps them put down roots here; they can learn to comfort themselves effectively while on campus.
 4. Encourage them to join clubs and work at making social connections, even virtually!
 5. Assure them that the most successful students are not the ones that get everything right the first time. The most successful students are the ones who keep trying!
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Mailroom

Mailroom Window Hours



Monday – Thursday, 11 a.m. – 4 p.m.

Friday, 11 a.m. – 3 p.m.

Saturday, 11 a.m. – 1 p.m.

Outgoing mail leaves at 2 p.m. Monday – Friday.

mailroom@colby-sawyer.edu

603.526.3771

When sending mail or packages to students, use the mailing address below:

Student Name
541 Main Street
CSCXXXX (X = student's box # after CSC)
New London, N.H. 03257

Please do not write "Box or PO Box." This additional information may cause mail to be delivered to a box holder at the New London Post Office.

Alumni & Friends

Stay-at-Homecoming

Join us for a full program of virtual and live events that will allow Colby-Sawyer alumni and friends to come together, regardless of location. The full schedule of events and registration information can be found at colby-sawyer.edu/homecoming. Register now and receive a free Colby-Sawyer College Stay-at-Homecoming face mask! Visit cscstayathomecoming2020.app.rsvpify.com/ to register.

Housing



My name is Dave Zamansky and I am the new director of Residential Education. I want to welcome you all to the Colby-Sawyer College community. We are making every effort to make sure all students are having a great experience during an unprecedented time. Our RAs are checking in all the time and thinking of ways to connect the residence hall communities in innovative ways. I am trying to make sure your students have a place they can go to if they have a problem. This could be through me, my staff, the RAs, or steering them in the right direction to get the answer they need. I have been emailing students on a regular basis and will continue to do so about campus events (including the virtual trivia nights I am running), housing updates, policy updates, opportunities beyond the classroom and

more. My goal is to make sure your students feel like they belong and feel like they are part of something bigger than themselves. If any of you have questions, concerns or thoughts, feel free to contact me; that is what I am here for.

Dave Zamansky Director of Residential Education, (603) 526.3757; dave.zamansky@colby-sawyer.edu

Campus Safety

Emergency Preparedness Happenings @ CSC

September is National Preparedness Month, a time to promote disaster and emergency planning. This year's national theme is **"Disasters Don't Wait. Make Your Plan Today."** Our hope is that each student, faculty and staff member will familiarize themselves with the college's Emergency Guidelines <https://colby-sawyer.edu/emergency-guidelines> and then create their own emergency preparedness plan.

The main steps toward preparedness are simple:

1. Stay informed. Sign up for [CSC ALERT](#), the colleges emergency communication system, to receive important texts from the college in an emergency.
2. Make sure you and your family have an [Emergency Plan](#) so everyone knows where to go and what to do in an emergency. Include emergency contact information so everyone knows how to reconnect after an emergency occurs.
3. Build an [Emergency Kit](#) that contains basic items you may need if an emergency happens.
4. Get involved in preparedness efforts locally, organizations like, New London CERT (Community Emergency Response Teams) contact EMD@nl-nh.com ; or the New London Fire Department, contact nlfid@tds.net. Taking a First Aid/CPR class is a great way to be more prepared for an emergency

When developing your plan, don't let perfect get in the way of good, you can add things as time goes on. Getting started is the most important thing.

COVID-19 Safety Commitment

Since the final days of the spring semester, the Senior Leadership Team and the Incident Response Team have been hard at work drafting plans for a safe and responsible return to in-person instruction. Those plans, as well as the policies and procedures to best ensure the health and well-being of the campus community, can be found on the COVID-19 Safety Commitment webpage at <https://colby-sawyer.edu/covid>.

The situation surrounding COVID-19 remains incredibly fluid, with guidelines recommended by [state](#) and [national](#) health officials changing almost daily. The website also serves as a source for updates regarding COVID-19 as it pertains to the college, as well as changes made to college policies and procedures.

We must all do our part in order to make in-person instruction a reality. Please join us in following Colby-Sawyer College's COVID-19 Safety Commitment.

Get Educated

In addition to the Emergency Posters found in most classrooms and many offices throughout campus, Colby-Sawyer has developed an Emergency Preparedness Guide to serve as a quick reference in many different types of emergencies. This is not a comprehensive list of instructions and resources, rather a reminder of the basic steps that should be taken to minimize the risks associated with a given hazard and to protect you and others from harm. Be Prepared, Not Scared ... Please review this guide and be familiar with its contents **before** an emergency occurs. You can find the guide at <http://colby-sawyer.edu/assets/pdf/EmergencyGuide.pdf>.

Sign-Up for CSC Alert

CSC ALERT is Colby-Sawyer's emergency alert system, which enables the college to send urgent messages to the campus community through cell phones, e-mail accounts, and the Web. The system includes a desktop alert function that will pop up on most college-owned computers, as well as alerts on some display screens throughout campus. It also transmits a text-to-voice message to all college telephones.

CSC ALERT is an "opt in" service, which means you must sign up to receive emergency messages.

Campus Safety and the Colby-Sawyer College administration strongly encourage all community members to register for CSC ALERT and to keep their account information up to date.

- To create an account and register for CSC ALERT, logon to the registration form on the myCSC ALERT section of myColby-Sawyer.
- Do you already have an account? Has your account expired? Have you changed cell phone numbers or service providers? Do you need to update your password? To review and/or update your account information, go to <https://colby-sawyer.edu/emergency/> and login with the username and password you used to set up your CSC ALERT account.

For more information about CSC ALERT, go to <http://www.colby-sawyer.edu/emergency>. If you have any questions about CSC ALERT, please contact the Helpdesk by email at helpdesk@colby-sawyer.edu.

A.L.I.C.E.

Alert, Lockdown, Inform, Counter, Evacuate

A.L.I.C.E. is a program designed to supplement current "lockdown" procedures used frequently in our schools and workplaces as a stand-alone defensive strategy for an Active Shooter event. It is recognized across the



country as an additional component to the traditional “lockdown” response to an “Active Shooter on Campus” emergency.

A.L.I.C.E. is an acronym for Alert, Lockdown, Inform, Counter, and Evacuate. The main objective of the program is to provide students, faculty and staff with options to increase their chance of survival during an “Active Shooter on Campus” emergency. Where the traditional lockdown response is passive (lock doors, turn out lights and wait for help), the A.L.I.C.E. program is considered a more aggressive response.

Register anytime for **online ALICE training** by contacting Jen Deasy at jen.deasy@colby-sawyer.edu. The training is informative and takes about 45 minutes to complete. Want to **bring ALICE to your department, building building or residence hall** and practice the concepts presented in the on-line training? Contact Pete Berthiaume at pberthia@colby-sawyer.edu.

Colby-Sawyer Incident Response Team

The Colby-Sawyer Emergency Management Incident Response Team (IRT) is composed of CSC community members from disciplines throughout the college. We’re active in all four phases of emergency management on our campus: preparedness, response, recovery and mitigation.

We are happy to share some of the upcoming emergency preparedness resources and training opportunities taking place on campus. Creating a culture of preparedness is a team effort. It requires staff, faculty and most importantly, students working together to build a safe and secure community. Participating in some of the training opportunities found in this newsletter will help to ensure that you and the college are prepared.

We encourage all Colby-Sawyer employees and students to continue their efforts in emergency preparedness to enhance the college’s capability to respond to and recover from emergency situations.



THE STABLE
COLBY-SAWYER’S CAMPUS STORE

The Stable is sorry not to be able to welcome you to campus this fall for Family Weekend, sporting events, performances, and other visits. Please visit us at <https://shop.colby-sawyer.edu> and use discount code **PARENT2020** to take 10% off your entire order. Need a little gift from home? Select Pick Up as your shipping option and we’ll get the package to your student. *Expires December 31, 2020.*

Financial Services Office

Questions about your tuition bill?

billing@colby-sawyer.edu or (603) 526-3744

Tuition Due Dates:

- ❖ Spring - All students tuition due by December 1, 2020
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Baird Health Center

COVID-19 re-entry testing of all student faculty and staff. We are now in a second round testing of all students and will be completed within the week. Then weekly surveillance testing of a random sample will be done. Please check out the Colby-Sawyer College website on COVID-19 for testing data and more information.

Baird Health & Counseling Center is offering both in-person and telehealth appointments for students. They may choose whichever form of visit they prefer.

Sports Medicine is in the process of clearing all varsity athletes for conditioning and practice on campus. Athletic trainers are using a combination of telehealth and in-person screening. Return to play will be a phased in approach for athlete acclimation. All fall sports will be on campus only.

The Student Government Association will have meetings every Tuesday at 7 p.m. in Ivey 201. This meeting is open to all students. Please encourage your student to get involved as a Senator for their class, or just come to meetings if they have a suggestion or concern on campus that everyone can benefit from.



Flu clinics are scheduled for Wednesday, Oct. 7 and Wednesday, Nov. 4 from 3-6 p.m. Flu clinics are a collaboration of Baird and the SNA (student nursing assoc.)



Stay Safe & Wear a Mask!