

Emergency Management Newsletter

Colby-Sawyer College Campus Safety

January 21, 2020 18

Emergency Preparedness Happenings

The Colby-Sawyer Emergency Management Incident Response Team (IRT) is composed of CSC community members from disciplines throughout the college. We're active in all four phases of emergency management on our campus: preparedness, response, recovery and mitigation.

The Colby-Sawyer IRT is happy to share some of the preparedness initiatives which have taken place over the last few months. Creating a culture of preparedness is a team effort. It requires staff, faculty and most importantly, students working together to create a safe and secure community. Participating in some of the training opportunities found in this newsletter will help to ensure that you and the college are prepared.

We encourage all Colby-Sawyer students, faculty and staff to continue their efforts in emergency preparedness to enhance the college's capability to respond to and recover from emergency situations. Visit <https://colby-sawyer.edu/emergency-guidelines> for more information.

CSC Tabletop Exercise

Colby-Sawyer College conducted a Tabletop Exercise (TTX) on December 19, 2019 and January 13, 2020. The exercise entitled, Winter Storm/Long-Term Campus Power Outage was created to help prepare Colby-Sawyer for potential catastrophic events. The TTX was designed around a realistic scenario significantly impacting the campus and surrounding area.

The purpose of the exercise was to provide the Colby-Sawyer Senior Leadership Team (SLT) and Incident Response Team (IRT) an opportunity to assess their preparedness, response and recovery protocols, plans, and capabilities related to the event.

Exercise Response Objectives included:

1. *Discuss the ability to conduct a systematic planning process which has engaged the whole community.*
2. *Discuss the capability to deliver coordinated, prompt, reliable and actionable information to the whole community.*
3. *Discuss the capability to establish and maintain a unified and coordinated operational structure and process that integrates all critical stakeholders.*
4. *Discuss the ability to stabilize critical infrastructure functions, minimize health and safety threats, and efficiently restore vital systems and services.*
5. *Discuss the capability to evacuate a portion of the campus population.*
6. *Discuss the capability to provide decision-makers with decision-relevant information regarding the nature and extent of hazards.*
7. *Discuss the capability to return college activities to a functional state.*

SLT and IRT members participated in facilitated discussions to address the challenges presented by the event. Discussions focused on emergency responder coordination's, critical decision-making, and the integration of resources necessary to prepare for, respond to and recover from the event. Colby-Sawyer's preparedness and resilience will be critical to response and restoration efforts in New London and the surrounding communities.

In addition, participants focused on interdisciplinary and interagency coordination both at the local, State, and/or regional levels. Participant feedback will be used to update relevant emergency response and incident management plans and procedures.

IRT Members

Pete Berthiaume
Jen Deasy
Liz LaBelle
Mary McLaughlin
Meg Miller
Sarah Smith
Pam Spear
Cally White
Heather Zahn



Evacuation Drills

During fall semester 2019, Campus Safety in collaboration with the New London Fire Department, conducted evacuation drills for each residence hall. Drills are typically scheduled during the early start of the fall semester and the later part of spring semester.

The purpose of an evacuation drill is to prepare building occupants for an organized evacuation in case of an emergency.

A+ to DANFORTH HALL!

Students evacuated a fairly full building in 2 minutes, using all exits and gathered away from the building and out of the way of EMS responders.

At Colby-Sawyer, evacuation drills are used as a way to educate and train students, faculty and staff. During the drill, community members 'practice' drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to education, the process also provides the college with the opportunity to test the operation of fire alarm system components.



Campus Safety Officer Jim Meachen planned and performed the evacuation drills. In addition to his duties as an officer, Jim has spent many years with the fire service throughout New Hampshire.

For more information about Fire Safety, Evacuation Procedures and Assembly Point Locations visit:

<https://colby-sawyer.edu/emergency-guidelines>



Test of the CSCAlert System

The IRT used **Mountain Day** as an opportunity to test the CSCAlert system. The test was very successful with the announcement reaching all user end points (All CSC email addresses, all CSC telephones, CSC computers, displays, and registered cell phones and alternate email addresses). If you haven't signed up for CSCAlert, we strongly encourage you do so by visiting <http://colby-sawyer.edu/emergency/>. **Do you already have an account? Has your account expired? Have you changed cell phone numbers or service providers? Do you need to update your password?** To review and/or update your account information, go to <http://www.colby-sawyer.edu/emergency/index.html> and login with the username and password you used to set up your CSC ALERT account. If you still can't resolve the problem contact the Helpdesk at x3800 or helpdesk@colby-sawyer.edu.

Free Training Opportunity!

A.L.I.C.E.

Alert, Lockdown, Inform, Counter, Evacuate

A.L.I.C.E. is a program designed to supplement current "lockdown" procedures used frequently in our schools and workplaces as a stand-alone defensive strategy for an Active Shooter event. It is recognized across the country as an additional component to the traditional "lockdown" response to an "Active Shooter on Campus" emergency.

A.L.I.C.E. is an acronym for Alert, Lockdown, Inform, Counter, and Evacuate. The main objective of the program is to provide students, faculty and staff with options to increase their chance of survival during an "Active Shooter on Campus" emergency. Where the traditional lockdown response is passive (lock doors, turn out lights and wait for help), the A.L.I.C.E. program is considered a more deliberate response.

Register anytime for online ALICE training by contacting Jen Deasy at jen.deasy@colby-sawyer.edu.

The training is informative and takes about 45 minutes to complete.

Want to bring ALICE to your department, building or residence hall and practice the concepts presented in the on-line training? Contact Pete Berthiaume at pberthia@colby-sawyer.edu.