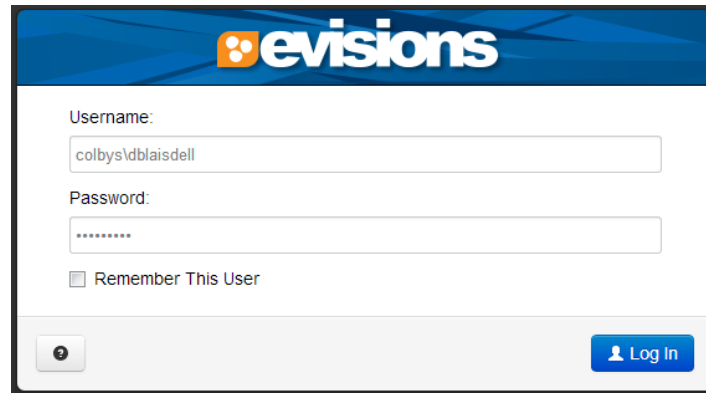


Access to the Colby-Sawyer Argos Reports is available from your VDI desktop or from an on-campus computer. In order to ensure security, direct off campus access is not supported.

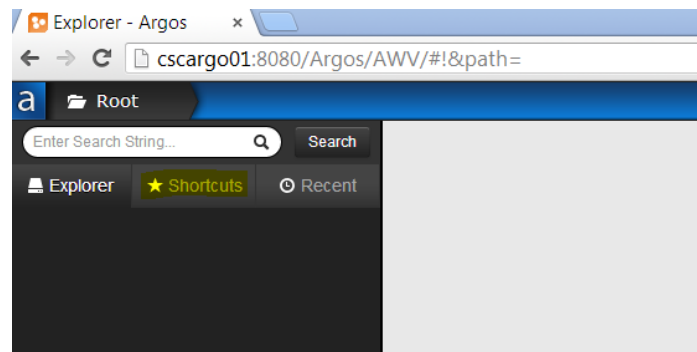
1. Click the Argos link on the Web Gateways page:

Argos Reports Status: Normal (Campus wide reporting tool)

2. After clicking link on the Web Gateways page enter 'colbys\yourusername' and your password, example below:



3. After login, click on the 'Shortcuts' button:



4. You will then see a list of reports which you have access to run. Click on the report name to view the report.

