Confidentiality Policy

General Rule
The Family Educational Rights and Privacy Act (FERPA) regulates disclosure of disability documentation and records maintained by Disability Resources (DR). Under this federal act, prior written consent by the student is required before DR may release disability documentation or records. (See Permission to Disclose Records Form.)

Exception to the Rule
Under FERPA, DR is permitted to release information to any school official who has a “legitimate educational interest.”

What does this mean?
Faculty members or other school officials, such as tutors, may request information about the impact of a student’s disability on his or her ability to learn. DR will only share information with other school officials when appropriate and will carefully balance a student’s request for confidentiality and the request for additional, relevant information about the student. DR seeks to preserve the student’s wish to keep his / her disability information and status confidential. DR is extremely sensitive to this issue.

Other Student’s Rights under FERPA
FERPA also allows students to inspect and review their files that are maintained by DR. Students have the right to challenge any information contained in the files that is incorrect, misleading, or inaccurate, and request an amendment to this misinformation.