Enabling Emergency Text Messages

Colby-Sawyer College has implemented an emergency alert system called clearTXT that delivers information to mobile phones and email. As a member of the college community, you can opt-in to have text messages sent to your cell phone* in the event of a campus emergency. The clearTXT system is the primary means of providing urgent campus-wide communications and we strongly encourage ALL community members to participate. Please follow these instructions to enable the receipt of emergency emails and text messages:

Access your Colby-Sawyer clearTXT account: http://colby-sawyer.cleartxt.com/
You will see this screen where you will login using your Colby-Sawyer College email address and password supplied to you.

When you have successfully logged in, you will see the Welcome page as pictured below

**STEP 1**
Follow the instructions in Step 1 to add your mobile phone information.
Enter your Mobile Phone number and Select your Mobile carrier from the drop down list by clicking the arrow as indicated below. Remember to click **Save changes**.

**STEP 2**

Next, follow the instructions in Step 2 to receive a verification text message:

You will receive the following text message to your mobile phone:

**From 449-29**

Opt-In – Reply with Y to complete the registration for mobile alerts from Colby-Sawyer. Reply STOP to end messages.

Using your mobile phone, reply **Y**

Within 1 or 2 minutes, you will receive a confirmation text message to your mobile phone:

**From: 449-29**

You have now subscribed to mobile alerts from Colby-Sawyer. Text STOP to unsubscribe. Text HELP for more info.

You do not have to reply to this message.

*Note: If you do not receive this confirmation, repeat Step 2 ‘Send Verification Instructions to your phone’*

When you receive the confirmation text message, click the Welcome tab:
**STEP 3**
To subscribe to receive emergency messages via text messaging and Email, check the boxes as pictured below, then click the Subscribe button.

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*Important Note regarding Tracfones: We do not support Tracfone natively at this time. Tracfone does not use industry standards in the same way as other carriers - they piggyback service from different carriers and, as a result, it's difficult to validate messages on a reliable basis.*