

## RESIDENCY REQUIREMENT POLICY

Residence halls at Colby-Sawyer provide students with a living/learning environment that is an integral part of the total educational purpose of the college. The residence halls provide educational support to the college by creating and maintaining a guided, group living experience for the personal, scholastic and social improvement of the individual resident. Students with circumstances requiring additional consideration or accommodations should contact the director of residential education.

It is the policy of Colby-Sawyer College that all students live on campus unless one of the following applies:<sup>1</sup>

- The student is 24 years of age or older by the first day of the semester
- The student's housing has been revoked by the college.<sup>2</sup>
- The student will be living with parent(s) or legal guardian within 30 driving miles of the campus. This may require substantiation from the parent.
- The student is married
- The student has dependent children living with them
- The student has a disability-related need to live off campus and has been granted approval by the office of Access Resources

<sup>1</sup>International students studying at Colby-Sawyer on an F-1 Student Visa are required to live on campus.

<sup>2</sup>A student whose housing has been revoked for disciplinary reasons is required to pay the room and board portion of the housing contract as long as they are enrolled at the college.

Students who do not meet the above criteria are required to live in college housing. If a student's living arrangements are in violation of the residency policy, the student may either move into the residence halls immediately or "buy out" the housing contract at the full semester rate of room and board.

### Appeal

Students who do not meet the above criteria may petition to live off campus. Students who petition to live off campus must submit a letter of appeal highlighting their reasons. Appeals to live off campus must be submitted to the director of residential education ***no later than April 1 of the spring semester proceeding the academic year in which the student desires to reside off campus.*** The Appeals Committee will review all petitions and communicate whether or not the appeal has been approved.

### Unauthorized Housing

Any lease or arrangement to live off campus that the college does not have knowledge of and had not been approved by the Appeals Committee is considered to be unauthorized housing. Students who sign a lease with a local landlord prior to receiving approval to live off campus will be responsible for paying the housing contract at the full semester rate of room and board as long as they are enrolled at the college. The student will also be responsible for the obligations of their lease parameters. The college will not intervene on behalf of the student with any third-party proprietor or proprietors.