



## **Attention Deficit/Hyperactivity Disorder**

### Documentation Guidelines:

Students diagnosed with ADHD or ADD are required to submit documentation prior to receiving accommodations or services. These guidelines describe the necessary components for acceptable documentation from your health care provider. A letter dated in the last six months from a qualified, licensed healthcare provider should include the following information:

- A diagnosis of ADD or ADHD, its severity and related medications and treatments
- Date of most recent visit
- The diagnostic tests or criteria used to make the diagnosis **or** a brief history if this practitioner was not the evaluator, and a current status of the condition
- How the condition could compromise function in the college setting
- A list of accommodations that have been provided in the past
- A list of recommended accommodations to help alleviate the symptoms or functional limitations of the disability
- The health care provider's name, title, address, phone number and signature

Additionally, it is helpful to have a copy of the student's most recent Individual Education Program or 504 Plan from high school.

*Students are encouraged to provide their care providers with a copy of these guidelines.*