

Documentation Guidelines for Learning Disabilities

Students diagnosed with a learning disability are required to submit documentation prior to receiving accommodations or services. The following guidelines describe the necessary components for acceptable documentation from your evaluator (school psychologist, neurologist, psychologist, speech and language pathologist, or other qualified examiner). A psychoeducational or neuropsychological evaluation dated within the last three years should include the following:

- A statement that a learning disability is present
- Cognitive and achievement assessments with results of subtests and a narrative summary
- How the learning disability could compromise function in a college setting
- A list of accommodations that have been provided in the past
- A list of accommodations that are recommended to address these specific functional limitations and their rationale
- The evaluator's name, title, address, phone number and signature
- An Individualized Education Plan or 504 Plan may be submitted with the evaluation but not in place of the evaluation.

Students are encouraged to provide their high school evaluator with a copy of these guidelines.