

Sexual Misconduct Report Form

Sexual Misconduct includes: Sexual Violence, Stalking, Dating and Domestic Violence, and Gender-Based Harassment

Please indicate whether this is an Anonymous or Formal Report:

Anonymous Report: Any individual (*excluding a Campus Security Authority (CSA)/Responsible Employee) may make an anonymous report concerning an act of sexual misconduct. An individual may report the incident without disclosing his/her name, identifying the respondent or requesting any action. Depending on the level of information available about the incident or the individuals involved, however, the college's ability to respond to an anonymous report may be limited.

*Campus Security Authorities/Responsible Employees are not permitted to report anonymously. A CSA/Responsible Employee must complete a Formal Report.

Please return your Anonymous Report in a sealed envelope to the Director of Campus Safety, Department of Campus Safety, James House, 541 Main Street, New London, NH 03257. All reports will go to the Title IX coordinator.

Formal Report: The Title IX coordinator will reach out to the student to offer support and resources. Before using this form to report an incident/assault that has been discussed with you, inform the individual of your obligation to complete this form and offer to complete the form together.

As an institution, it is our goal to determine the details of these types of incidents so that we may direct people to the appropriate resources and offer assistance wherever possible. In addition, we hope that having a greater understanding of what happens on campus will benefit our community as we try to design and implement future educational and intervention efforts.

Please return your Formal Report in a sealed envelope to the Title IX Coordinator or a Deputy Coordinator.

1. Are you reporting an incident/assault that happened to you or an incident/assault discussed with you?
 - Incident/assault happened to me (Please skip to question 4)
 - Incident/assault was discussed with me by the reporting student
 - Incident/assault was discussed with me by someone other than the reporting student

2. Reporter(**Formal Report ONLY**): _____ Phone: _____

3. When did the reporting student first discuss the incident/assault with you?

4. Did the incident occur while the reporting student was enrolled at Colby-Sawyer?
 - Yes
 - No

5. Reporting student's Sex _____ Gender Expression _____ Race _____
Age _____ Year in School _____

6. Reporting student's Residence: _____

- Residence Hall CSC owned house Off Campus

7. Location of the incident/assault
On-Campus (check appropriate response below)

- Residence Hall CSC Owned or Controlled Property (not a residence hall) Off Campus

8. Describe location of the incident/assault (name of building, street, etc.):

9. Time and Date of the incident/assault:

10. Was the incident/assault associated with an organized event (campus sponsored or not)?

- No Yes, Please specify: _____

11. Describe the incident/assault (check all that applies):

- Sexual Harassment
 Sexual Contact (fondling, kissing, petting, but not penetration) without consent
 Attempted intercourse without consent (penetration did not occur)
 Intercourse (oral, anal, or vaginal penetration by penis or other object) without consent
 Exposure of the accused persons genitals without reporting student's consent
 Dating/Domestic Violence
 Stalking
 Other (please describe) _____

12. Was either party under the influence of alcohol or other drugs at the time of the incident/assault?

Reporting student: Alcohol? Yes No Unsure Other Drugs? Yes No Unsure

Accused: Alcohol? Yes No Unsure Other Drugs? Yes No Unsure

13. Describe the pressure or force used by the accused (Check all that apply):

- Verbal pressure or arguments
 Position of authority (supervisor, professor, college administrator, etc.)
 Threat of physical force (with or without weapon)
 Use of physical force (hit, held down, etc.)

- Gave the reporting student alcohol or drugs resulting in significant incapacitation
- Reporting student was unconscious or blacked out during incident/assault
- Reporting student suspects that "date rape drugs" were involved in the incident/assault
- Other (please describe) _____

14. Was a weapon used in the incident/assault?

- No Yes, type: _____

15. Number of those who are accused: _____ Description of accused:

16. Status of accused:

- Student Faculty Staff No campus role Unknown

17. Describe the nature of the relationship of the accused to the reporting student prior to the incident/ assault:

- Stranger Spontaneous date (i.e. met at bar or party) Planned first date
- Romantic acquaintance/on-going relationship Friend or nonromantic acquaintance
- Relative Other (describe) _____

18. Other departments at Colby-Sawyer the reporting student has reported this incident/assault to or discussed it with:

19. Other individuals at Colby-Sawyer the reporting student has talked with about this incident

- Friend AC/RA Faculty member Staff member Other _____

20. Did you refer the reporting student to other resources on or off campus?

- No Yes, (describe) _____

21. Does the reporting student want to be contacted by a counselor? _____

22. Name of reporting student(**Formal Report ONLY**)

23. How to contact reporting student(**Formal Report ONLY**) _____

FILING YOUR REPORT

Anonymous Report: Please return your report in a sealed envelope to the Director of Campus Safety, Department of Campus Safety, James House, 541 Main Street, New London, NH 03257

Formal Report Please return the report in a sealed envelope to the Title IX Coordinator, Robin Davis.

Confidential Resources and Support

On-Campus:

Baird Health and Counseling Center

(603) 526-3621

Counselors are available during regular office hours. Riverbend counselors are also available on call after hours and can be reached through the Campus Safety Emergency Line.

For Employees:

Employee Assistance Plan

(800) 828-6025

Off Campus

Crisis Center of Central New Hampshire

(866) 841-6229

The CCNH provides confidential crisis counseling 24 hours a day relating to rape or sexual assault via its 24-Hour Crisis Line.

Title IX/Sexual Misconduct Policy: For more information on Colby-Sawyer policies, procedures and resources related to incidents sexual misconduct, please visit: www.csctitleix.com